

DISCIPLINARY RULES & REGULATIONS

The University Proctorial Board (UPB) of Royal Global University (RGU), which is the disciplinary authority for the students of the University, has been formed to ensure that discipline is maintained in the University campus and its surrounding areas.

RGU students must abide by the rules and regulations framed by the University. The University authority may take disciplinary action if any student violates the University rules and regulations. Students are advised to adhere to the rules and regulations of the University and discharge their responsibilities as a student with diligence, fidelity and honor so that harmony is maintained in the campus.

The following are the RGU Rules and Regulations to be generally followed by the students. However, the UPB is at its discretion to add to and/or delete any existing one, depending on the nature and need of the day. It is expected that a student shall,

1. Behave with dignity and courtesy inside and outside the University.
2. Observe strict decorum in dress.
3. Wear identity cards inside the campus and also when attending any meeting outside the campus. I-Card is to be worn round the neck and this drill is compulsory.
4. Read notices/circulars displayed on the University notice boards. Ignorance of not reading any notice/circular displayed shall not be accepted as an excuse for failing to comply with the directions contained in it.
5. Not entertain visitors without prior permission in the hostel/campus.
6. Not spit, smoke or throw bits of paper etc. inside the University campus and try to maintain a clean campus.
7. Not possess firecrackers of any kind in the hostel and University campus.
8. Not smear colored powder and splash colored water in the guise of festivals and functions on or during any other occasion in the hostel or University campus.
9. Not scribble on the desks or the white board or inside the lift, toilets on the walls, windows, trees of the University and hostel.
10. Not harm the reputation of the University or individual (fellow students and University staff) through social and electronic media.
11. Respect the University property. Destroying and/or damaging the property is punishable. Not destroy/ damage/ deface, remove the University property, disturb or injure a person under the pretext of celebrating/inducting/pledging or for any other reason like rivalry etc. The cost of any damage, so caused, will be recovered with penalty from the students collectively if the responsibility for it cannot be fixed on any student or a particular group of students.

12. Understand that it is unlawful for any person to mutilate any tree, shrub or herbaceous plant and remove any identification sign or tag attached to it.
13. Not convene any kind of meeting in the campus or collect any sort of fund without the permission of the HoD/ HoI or circulate/display any kind of notice among students or on white boards/notice boards without the permission of the HoD/ HoI. No information or report should be sent to press or broadcasting agencies and placement companies without the permission and approval of the HoD/ HoI.
14. Not be a part of any union or group or organization. Any move to form union or group of any type, unauthorized by the Management, is an offense. Not engage in any political or other activities.
15. Not indulge in any kind of misdemeanor bringing opprobrium to the institution.
16. Inform the University of any changes in personal details or address.
17. Park the vehicle in the allotted place. No vehicle will be allowed to enter the University premises. Students coming by two wheelers have to compulsorily wear helmets. Vehicles found parked in unauthorized places shall be impounded.
18. Be dealt with appropriately if he/she is not availing the bus facility but caught travelling in bus.
19. Conduct himself/herself in such a way as to bring recognition to self and to the University while attending college functions.

Acts that are RESTRICTED/PROHIBITED/FORBIDDEN:

It is expected that every student of RGU is well-mannered, well-disciplined and well-cultured. In this respect, the following things are prohibited in the University campus:

1. Smoking anywhere within the campus and within 200 metres of the University campus;
2. Driving of vehicles on lawns; crossing the boundary walls, fencing; damaging the gardens, flowers etc. spoiling the landscape of the campus;
3. Destroying or damaging the buildings, furniture and fixtures of the departments, offices and campus buildings;
4. Writing or pasting posters on any wall without due permission;
5. Shouting or demonstrating which might disturb the classes;
6. Passing any indecent/foul/obscene/intolerable remark on fellow students, teachers, and officers of the University; Using any threatening, abusive, vulgar or lascivious language against any other student, teacher, non teaching staff, officer, guest etc.;
7. Refusing or ignoring the Hon'ble Vice Chancellor, Registrar, Heads of Schools, University Proctorial Board's and University Officers' summons of any kind;
8. Carrying or keeping any illicit arm/ammunitions or explosive material or any banned item;
9. Walking or roaming in the University premises or residential area or hostels beyond permitted hours;

10. Consuming liquor, contraband drugs or any other banned substance in the Campus;
Entering the Campus after consuming such intoxicants;
11. Misusing the University stationery, letter pads or any officers name, seal or stamp;
12. Misusing University resources and facilities such as library, software, computers and internet or causing any type of damage to intranet and computer security system of the University.
13. Indulging in such acts which amount to Public Display of affection.
14. Withholding of information related to past medical history e.g. addiction to banned substances, any mental health issue etc.;
15. Pushing, Slapping or any physical violence in the campus;
16. Causing or colluding in the unauthorized entry of any person into the Campus or in the hostel. Accommodating unauthorized guest or other person in hostel.
17. Harming reputation of the institute or individual (fellow students and institute staff) through social and electronic media.
18. Not disclosing one's identity when asked to do so by a faculty member or an employee of the Institute who is authorized to ask for such identity.
19. Improper behavior while on tour or excursion.
20. Violation of security and safety rules notified by the University.
21. Any other offence violating norms established by any other policy/policies of the University.
22. Any other offence under the law of land.

Serious Indisciplinary Acts:

The following acts come under **serious** punishable indisciplinary acts:

1. Insulting (by words or act) or using abusive, defamatory or derogatory language against any teacher, officer, employee or student(s) of the University in the Campus or even outside the Campus.
2. Defying the rules and regulations of the University. Defying or ignoring the notices of the Hon'ble Vice Chancellor, University Proctorial Board or other authorities of the University. Destroying the notices of such authorities placed on prescribed notice boards etc.
3. Violence, vandalism, acting in rage, man-handling, beating or threatening the teachers, officers, employees, guests or fellow students of the University.
4. Keeping or carrying illicit arms, contraband drugs and objectionable literature in the Campus.
5. Indulging in acts of gambling.
6. Committing forgery, tampering with the Identity Card or University records, impersonation, misusing University property (movable or immovable), documents and records,
7. Making false or forged signature of University's officers, teachers etc.

8. Furnishing false certificate or false information in any manner to the University. Giving false statement or producing false or tampered certificate etc.
9. Stealing University's property, books etc. from the Library, equipments from departments. Destroying the library books by tearing off the pages, despoiling the items from gardens, stores or vendors in the University Campus or any type of stealing.
10. Damaging the furniture, burning or destroying the University's property, documents, fixtures, vehicles, etc.
11. Illegal "Gherao" or laying siege of teachers, officers and employees without any proper notice to prescribed authorities. Involvement in illegal strikes and agitation.
12. Ragging, harassing new comers (Freshers).
13. Indulging in any act leading to polarization on the lines of any political or religious agenda; Arousing communal, caste or regional feelings or creating disharmony among students.
14. Creating any disturbance to normal classes and examinations in the University or disobeying any rule of the examination.
15. Any other act which disturbs the normalcy or peace of the campus. Indulging in any act of indiscipline or disturbance in various activities of the University or during any function, ceremony, University fest etc., being held in the campus.
16. Making false allegations, character assassinations of teachers, officers and employees or indulging in rumor mongering or committing any pranks which cause grievous hurt to anyone.
17. Sexual proposition/advancements of any kind including sexually graphic comments of a body, unwelcome touching, patting, pinching or leering or persistent offensive or sexual jokes and/or vulgar comments.
18. Eve-teasing or disrespectful behavior or any misbehavior with a girl student, woman staff member/visitor.

Punishments that can be awarded:

In case of violating or defying any rule or committing any crime listed above or any other prohibitive action, the following punishments may be awarded by the UPB or the Hon'ble Vice Chancellor:

1. Black listing (from further admission, appointment, or any other privilege of the University)
2. Rustication.
3. Expulsion from University and/or Hostel.
4. Summoning of Parents; Undertaking by parents/ local guardians/ students for any disciplinary acts as decided by competent authorities;
5. Suspension from attending classes, Hostel or Campus.
6. Admonition/ Reprimand and an undertaking of Apology.

7. Withdrawal of Medals, Degrees, Certificates or their cancellation or facilities provided by the University.
8. Debarred from campus placements or admission in RGU or any other University/Institution.
9. Any legal or police action e.g. lodging of FIR with the Police.
10. Restricting entry from University premises, Library, Hostel, Sports fields, Departments, etc.
11. Withdrawal of fellowship, scholarship or any other facility provided by the University or any other Organization through the University.
12. Any other punishment according to University's rule or University's level.
13. Withholding of issuance of 'Character Certificate';