

GUIDELINES FOR PAYMENT OF FEES

Provisional Fee payment process for new international applicants seeking admission

1. The International applicants can transfer the Provisional Registration fee, Admission Fee, Application Fee, Tuition Fee and Residence Fee in the university bank account as mentioned in the Offer Letter.
2. After transferring the due fee to the RGU's bank account, an international applicant should submit the payment details including the transaction numbers and remittance amount to The Office of International Affairs for processing.
3. Any transaction charges/ deductions while transferring the fee to University's bank account will be borne by the applicant. University will update the amount it receives in its account and any difference will have to be deposited additionally by the applicant.
4. After realization of fee in the University's bank account, an international applicant will be issued the Immigration Letters for the purpose of Student VISA to study in India.

Notes:

1. It is the responsibility of the applicant to ensure that bank mentions all the remittance details including Student's Name, Application No./Offer Letter No., Currency and Country during transfer of the fee to University Bank account. In the absence of these details amount may not be credited in students university fee account and may result in loss of attendance, fines and extra cost for which student will only be responsible. Also, student must ensure to submit the payment transfer proof to University on time.
2. Any excess amount transferred in the university account will only be adjusted in the subsequent semester/year fee/residence fee and will not be refunded in cash/bank.
3. The fee and other components mentioned in the Offer Letter may not be error free, thus for the most updated information please visit the university website or contact the Office of International Affairs.

Sd/-

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